TOWN OF FREDERICA
RESOLUTION NO. 26-R-01

A RESOLUTION ESTABLISHING A PLANNING REVIEW COMMITTEE.

WHEREAS, the Town Council of the Town of Frederica retains legislative authority over zoning, land development, and related matters; and

WHEREAS, the Town desires a streamlined process to review land use applications and proposed ordinance amendments; and

WHEREAS, the Town is not presently utilizing a Planning Commission established under 22 *Del. C.* Ch. 7.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Frederica:

Section 1. Establishment.

The Town hereby establishes a Planning Review Committee ("Committee") to serve in an advisory capacity to the Town Council.

Section 2. Composition.

The Committee shall consist of:
- One (1) member of Town Council, appointed by the Mayor; and
- The Town Manager.

The Council may, but is not required to, appoint one (1) additional resident of the Town. Such resident member, if appointed, shall have full participation in Committee discussions.

Section 3. Duties.

The Committee shall:
- Review zoning map and text amendments;
- Review subdivision, land development, and site plan applications (as applicable under Town ordinances);
- Identify issues for Council consideration;

- Provide written or verbal recommendations to Town Council.

Section 4. Advisory Role Only.

The Committee shall have no authority to approve, deny, or condition any application or ordinance. All final action shall be taken by the Town Council at a duly noticed public meeting.

Section 5. Public Meetings.

All meetings of the Committee shall comply with the Delaware Freedom of Information Act, including notice, agenda, and minutes requirements.

Section 6. No Effect on Existing Procedures.
Nothing herein shall alter any requirement for public hearings, notices, or votes required by Town ordinance or Delaware law.

Section 7. Effective Date.

This Resolution shall take effect immediately.

PASSED AND ADOPTED this 15th day of April, 2026.

William C. Glanden

William C. Glanden, Mayor

Attest:

Jennifer French

Jennifer French, Town Clerk