

TOWN OF  
**FREDERICA**

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**MEETING MINUTES  
FOR  
GENERAL COUNCIL MEETING  
December 17, 2025**

- Call to Order: 7:00 PM
- Pledge of Allegiance
- Roll Call

Mayor	Chick Glanden	Present
Councilman	Alex Donovan	Present
Councilwoman	Megan McIlvain	Present
Councilman	Bret Carpenter	Absent
Councilwoman	Virginia Simpler	Present
Town Solicitor	Dianna Stuart	Present

- A motion was made and carried unanimously to accept the Minutes from the previous meeting in written form.
- Dustan Russum presented the Water, Code Enforcement, and Police Reports, notable points are as follows:

No further changes have taken place on the Jackson Street Water Main Project. Patchwork in the road will be touched up prior to the holidays.

Pertaining to police matters, our new part-time officer Jared started his first day on patrol on 12/16/25. He is expected to be able to work 8-12 hours per

week.

The Town Audit has been completed. Packets will be furnished to council members for review. The auditors will make a presentation at the January 21st meeting.

The Comp. Plan Committee is scheduled to meet for the first time on January 21st, at 5:30 p.m. Two public meetings are required per state statute on the issue.

- A motion was made and carried unanimously to accept the Water, Code Enforcement, and Police Reports.
- Planning and Zoning had nothing to present.

## **OPEN FLOOR**

- No comments were voiced during open floor.

## **NEW BUSINESS**

- The winners of the Christmas Decorating Contest were announced.
- Discussion was opened regarding the malfunctioning bill folding machine in the town office. It was suggested to employ the services of a independent contractor to produce and mail the regularly cycled bills. After some discussion of costs vs. benefits, council voted unanimously to employ the services of “Mail Movers” for the 4th quarter billing cycle. After this cycle is complete, a more permanent arrangement may be made.
- A draft of a Police Chief Contract was presented to council. This contract contained the edits discussed in the previous meeting. Council voted unanimously to approve these contract terms and extend them to the police chief candidate, Brian K. Darling.

## **OLD BUSINESS**

- The notice of upcoming town elections was read by Mayor Glanden.
- Brett Carpenter arrived at 7:14 p.m.
- Council voted unanimously to table Planning and Zoning options.
- Councilman Alex Donovan produced a rough draft of plans for improvement to the police station. After review and discussion, the topic was unanimously tabled because it was not actionable yet.

## **TOWN COUNCIL COMMENTS**

- Wishes were made of Merry Christmas.

Council voted unanimously to adjourn the meeting at 7:30 p.m.

A handwritten signature in cursive script that reads "Alexander Donovan".

Respectfully Submitted,  
*(Secretary, Town of Frederica)*