

TOWN OF
FREDERICA

MEETING MINUTES
FOR
GENERAL COUNCIL MEETING
January 7 2026

- Call to Order: 7:00 PM
- Pledge of Allegiance
- Roll Call

Mayor	Chick Glanden	Present
Councilman	Alex Donovan	Present
Councilwoman	Megan McIlvain	Present
Councilman	Bret Carpenter	Present
Councilwoman	Virginia Simpler	Present
Town Solicitor	Dianna Stuart	Present

- A motion was made and carried unanimously to accept the Minutes from the previous meeting in written form.
- Dustan Russum presented the Water, Code Enforcement, and Police Reports. Notable points were as follows:

A meeting is scheduled Monday next week with Teal Construction regarding road repairs on Jackson St.

It is necessary to reapply for further funding for the Jackson St. Water Main Project in the month of February.

The upcoming Market/David St. Water Main project has been put out for public bid.

Since the previous meeting, Jim & Dustan swapped out a lot of defective water meters.

The water main at the head of Jackson St. has been looped in to Sophia's Landing, thereby alleviating the need for an automatic flusher. The dead-end water main at the end of Fifth St. is expected to be looped in as well.

Tracy Long interviewed for the position of Part-time Assistant to the Town Clerk. This position was allowed for by council at a previous meeting shortly after the departure of the former town clerk, Alice Green. Upon approval of this candidate, Jim Morris is expected to set up a desk station as may be needed.

Pertaining to police matters, Officer Bosenberg has issued several citations and fixed multiple parking violations.

- A motion was made and carried unanimously to accept the Water, Code Enforcement, and Police Reports.
- Marie Shaw presented the Planning Commission Report. It was noted that a quorum was not present at the last Planning & Zoning Meeting. In light of this, a permit application by Philip Fitzwaters of 29 West David St. was presented directly to council. It was noted that the plans have been reviewed by First State Inspection Agency, and Penoni Engineering with no objections found. Council therefore voted unanimously to approve the permit application.

OPEN FLOOR

- Marie Shaw spoke regarding townhouses, giving various statistics, and stating that she will continue to support townhouses in the R5 Zoning District.

NEW BUSINESS

- Ordinance 26.01 (*An Ordinance to amend the LDO regarding the R5 TND District*) was introduced for its first reading. This proposed Ordinance was drafted and requested on the docket by H&H Development LLC. To support these requested changes, David Hutt, an attorney representing H&H Development, LLC (*Robert Horsey*) gave a presentation on proposed development activities on the parcels known as the McClosky and Schiff tracts; located on the Northwest corner of Town. A rendering of possible land use was displayed and explained. This rendering contained approximately 1575 residential units of various types, and 100,000 sq. ft. of commercial space.

Council voted unanimously to table the proposed ordinance, as it contained several large modifications to the existing zoning code that required independent review.

OLD BUSINESS

- Mayor Glanden noted that three letters of intent had been turned in for the two open positions in the upcoming election cycle.
- Police General Order #52 was presented in its complete form to Council, which voted unanimously to approve it.
- Discussion took place about the new proposed Police Chief contract. A list of modifications was compiled by the Town Solicitor to be incorporated into a revised draft.
- Planning and Zoning Options, was unanimously tabled.
- Police Station Plans were bypassed due to lack of time and material.
- Council voted unanimously to adjourn the meeting at 9:03 PM

Alexander Donovan

Respectfully Submitted,
(*Secretary, Town of Frederica*)