

**PLANNING AND ZONING COMMITTEE MEETING**

**CALL TO ORDER:** Called the meeting to order at 7:00 PM on July 15, 2025.

**PLEDGE OF ALLIGENCE:** Lead by Ms. Shaw

**ROLL CALL:**

Committee Members: Marie Shaw (Chair) – Present  
Milt Elliot – Present  
Leland Mudge – Present  
Phil Green – Present

**READING AND APPROVAL OF THE LAST MEETING MINUTES:** Motion was called for and made by Mr. Mudge to include the reading and approval of July 1<sup>st</sup>, meeting minutes, as this item was not on the agenda. A second was made by Mr. Green. Motion passed by unanimous voice vote.

Meeting minutes from July 1, 2025 were reviewed and agreed upon.

A motion was made by Mr. Mudge to approve the minutes, in written form, from July 1, and a second by Mr. Green. Motion passed by unanimous voice vote.

**BUILDING PERMITS:**

**1229 Frederica Rd. - Fence** – The site plan was reviewed and discussed. The Committee conditionally approved the permit application. Condition one, all fees are paid prior to issuing the permit. Condition two, that the black square on the site plan that is showing south of the driveway entrance is where the sign is going to be placed.

Motion was made by Mr. Green, with a second by Mr. Elliot, to approve the permit with conditions. Motion passed unanimously with voice vote.

**29 W. David St. – Pole Building** – Ms. Shaw called for a motion to table this application due to lack of proper documentation i.e., no official site plan showing property lines, setbacks, etc.

Motion was made by Mr. Green, with a second by Mr. Mudge, to approve tabling the application. Motion to table passed unanimously with voice vote.

**OPEN FLOOR:** - Mayor Glanden informed the Committee that 7 and 11 Market St. seems to be making progress with the façade of the building.

**PLANNING AND ZONING COMMENTS:** Ms. Shaw thanked the Committee for conducting the meeting on July 1, in her absence.

**ADJOURNMENT:** Having no other comments from either the public or the Committee, Mr. Mudge called for a motion to adjourn the meeting. Motion seconded by Mr. Elliot, passed unanimously with a voice vote.

Meeting adjourned at 7:12 PM

Respectfully submitted,

Committee Chair Marie Shaw



8/5/2025