

PLANNING AND ZONING COMMITTEE MEETING

CALL TO ORDER: Called the meeting to order at 7:00 PM on September 19, 2023.

ROLL CALL:

Committee Members: Marie Shaw (Chair) – Present
Milt Elliot – Present
Leland Mudge – Present
Phil Green – Present

READING AND APPROVAL OF THE LAST MEETING MINUTES: Meeting minutes from September 5, 2023 were reviewed and agreed upon.

A motion was made by Mr. Elliot to approve the minutes from August 15, 2023 and a second by Mr. Green. Motion passed by unanimous voice vote.

BUILDING PERMITS:

Sophia's Landing, Subdivision Plan – Ms. Shaw shared with the Committee the email chain from Pennoni stating that they were 'OK with the plan and recommend approval.' The Committee reviewed the packet of site plans that were provided to us. Mr. Justin Witters, Sr. Design Engineer with Bohler Engineering, explained the updates from the original plans and the reasoning for the changes.

The updated site plan shows the changes to add 3 additional lots to the project, lots SF-294, SF-295, and SF-296. In addition to the addition of these three lots, the active open space has been increased to account for the additional lots and one section of the active open space has been shifted from the location of lots SF-295 and SF-296 along Intrepid Lane to its new location along Tracy Lynn Drive north of lot D-128.

Having no other questions or concerns the Chair asked for a motion to accept and approve the site plan as submitted. A motion was made by Mr. Elliot. There was a second by Mr. Mudge and the motion passed with a unanimous voice vote.

OPEN FLOOR: Mr. Glanden asked if there were any house plans ready to be reviewed ahead of the formal submission to get ahead of the approval process. Mr. Witters stated that he was not aware of any and recommended that the question be posed to the builder.

PLANNING & ZONING COMMENTS: Mr. Elliot asked if there is an expected timeline of when the home building will actually begin. Mr. Witters did not have that information and stated he would try to get an update for the Council.

Ms. Shaw informed the Committee members that Ms. Underwood has submitted her resignation from the Committee due to personal reasons.

ADJOURNMENT:

Having no other comments from either the public or the Board, Ms. Shaw called for a motion to adjourn the meeting.

Motion made by Mr. Green to adjourn with a second by Mr. Mudge. Motion passed by unanimous voice vote.

Meeting adjourned at 7:20 PM

Respectfully submitted,

Committee Chair Marie Shaw

A handwritten signature in black ink, appearing to read 'Marie Shaw', written in a cursive style.