

**PLANNING AND ZONING COMMITTEE MEETING**

**CALL TO ORDER:** Called the meeting to order at 7:00 PM on March 14, 2023.

**PLEDGE OF ALLEGIANCE:** Lead by Ms. Shaw

**ROLL CALL:**

Committee Members: Marie Shaw (Chair) – Present  
Lindsey Underwood – Absent  
Milt Elliot – Present  
Leland Mudge – Present  
Phil Green – Present

**READING AND APPROVAL OF THE LAST MEETING MINUTES:** Meeting minutes from March 14, 2023 were reviewed and agreed upon.

A motion was made by Mr. Green to approve the minutes from March 14, 2023 and a second by Mr. Elliott. Motion passed by unanimous voice vote.

**BUILDING PERMITS:**

**101 Thomas St. – Combining Lots,** Committee reviewed application for combining two lots into one. Existing lot has a mobile home on it, second lot is vacant. The Board so no issues with application.

A motion was made by Mr. Green to approve the permit under the condition that the remaining \$100 balance be paid for the permit fee prior to releasing the permit. A second was made by Mr. Elliott. Motion passed by unanimous voice vote.

**1351 Frederica Rd. – Town Pole Building –** Board reviewed the application. Question was raised as to what the building will be used for, Mayor and myself informed the Board that it will be utilized for storage of town equipment so that it is protected from the elements.

Mr. Elliot made a motion to accept the permit application with a second by Mr. Mudge. Motion passed by unanimous voice vote.

**1454 Frederica Rd. Burgers and Brews Planning Discussion –** Dan Barbato, Town Engineer, reviewed the status of the site preparation/plans for Burgers and Brews prior to turning over the floor to Kyle Burchard, Director of Engineering at Mountain Consulting. Mr. Burchard proceeded to further detail the site plan. The purpose for the presentation to the Board was share with us the plans, and future ask from the Board. Ms. Shaw thanked Mr. Burchard for the information. She also shared that until Mr. Pinkstaff, owner of property, was able to receive the required authorization from Del DOT regarding the frontage on Frederica Rd. the Board could not move forward with any applications of permits. Additionally, Ms. Shaw explained that some of the waivers

and variances Mr. Pinkstaff is asking may need to go before the Board of the Adjustments for the town. Mr. Pinkstaff informed the Board that he put May 15<sup>th</sup> as a self-imposed deadline to open the business as Burgers and Brews. He stated that he cannot get approval from Del DOT and the town he is sure to open as a just a deli and that the business will most likely fail.

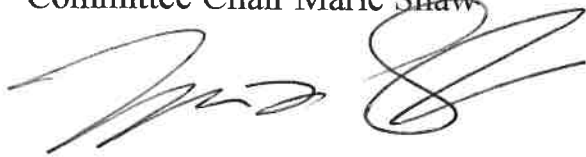
The Board acknowledged that this is something that is most definitely wanted by the town but emphasized that we have to follow established code, guidelines, etc. and cannot supersede the State of DE or Del DOT>

**ADJOURNMENT:**

Having no other comments from either the public or the Board, Ms. Shaw adjourned the meeting at 7:45 PM.

Respectfully submitted,

Committee Chair Marie Shaw



4/18/2023