

PLANNING AND ZONING COMMITTEE MEETING

CALL TO ORDER: Called the meeting to order at 7:00 PM on April 18, 2023.

PLEDGE OF ALLEGIANCE: Lead by Ms. Shaw

ROLL CALL:

Committee Members: Marie Shaw (Chair) – Present
Lindsey Underwood – Present
Milt Elliot – Absent
Leland Mudge – Present
Phil Green – Present

READING AND APPROVAL OF THE LAST MEETING MINUTES: Meeting minutes from April 4, 2023 were reviewed and agreed upon.

A motion was made by Ms. Underwood to approve the minutes from April 4, 2023 and a second by Mr. Mudge. Motion passed by unanimous voice vote.

BUILDING PERMITS:

1454 Frederica Rd. Burgers and Brews Planning Discussion – No Show

Asbury Square Liquor Store Final Plan Review – Ms. Shaw reviewed all submitted letters and documents with Planning and Zoning members. Town Engineer, Dan Barbato, submitted a letter of approval stating that all plans for the said liquor store are in compliance with town code and ordinances.

At a previous Planning and Zoning meeting, members had requested that the dumpster enclosure be moved south of planned location to put more distance between the dumpster and Waters Edge development. The members also asked that a proposed picnic/seating area in front of the liquor store be removed to prevent any loitering or other potential issues.

Written communication from the applicant said that due to a sewer and electrical main, it is not possible to move the dumpster enclosure. It was further communicated that the owner of the liquor store had been contacted for more information regarding the waste that is generated by his current location in another municipality. Written communication stated that most of the refuse generated is cardboard. The applicant addressed the concerns of the members sufficiently by adding additional shrubbery to shield the enclosure due to the inability to move the location.

Written communication stated that the picnic/seating area was removed. This is indicated on the revised submitted site plans.

Mr. Clifton Mumford, Civil Engineer for applicant and Mr. John Paradee, applicant, briefly summarized and confirmed the requested changes.

Having no other questions and on recommendation of Mr. Barbato’s submitted letter, the Committee moved to a vote.

A motion to approve the Asbury Square Liquor Store final plan was called for by Ms. Shaw with one contingency. One of the submitted state approvals had a condition listed as “construction must be started by April 5th, 2023.” Being it, April 18th and the approval letter dated April 5th, 2023, it was believed this to be a typographical error. The Committee would approve contingent on this documentation being resubmitted with corrected dates. Mr. Mumford and Mr. Paradee stated they would reach out to the agency for a corrected approval.

A motion was made by Mr. Green to approve with above mentioned contingency, 2nd was made by Mr. Mudge. Motion passed with following votes.

- Marie Shaw (Chair) – Not Voting
- Lindsey Underwood – Yes
- Milt Elliot – Absent
- Leland Mudge – Yes
- Phil Green – Yes

OPEN FLOOR: Mr. Paradee and Mr. Mumford both thanked the Committee for fair consideration.

PLANNING & ZONING COMMNETS: Ms. Shaw thanked Mr. Paradee for considering the Committees recommendations and making changes based on those recommendations.

ADJOURNMENT:

Having no other comments from either the public or the Board, Ms. Shaw called for a motion to adjourn.

Motion made by Mr. Green to adjourn with a 2nd by Ms. Underwood.

Meeting adjourned at 7:30 PM

Respectfully submitted,

Committee Chair Marie Shaw