

PLANNING AND ZONING COMMITTEE MEETING

CALL TO ORDER: Called the meeting to order at 7:00 PM on December 5, 2022.

PLEDGE OF ALLEGIANCE: Lead be Committee Chair Shaw

ROLL CALL:

Committee Members:	Mayor Glanden – Only to allow access to building
	Marie Shaw (Chair) – Present
	Linsey Underwood – Present
	Milt Elliot – Present
	Leland Mudge – Present
	Phil Green – Present

READING AND APPROVAL OF THE LAST MEETING MINUTES: Meeting minutes from November 2, 2022 were reviewed and agreed upon.

A motion was made by Committee Member Elliot to approve the minutes from November 2, 2022 and a second by Committee Member Green. Motion passed by unanimous voice vote.

NEW BUSINESS:

Committee Chair Shaw informed the Committee that she had a conversation with Public Works Director, Dustan Russman, regarding him and Mayor Glanden approving fence permits to allow for an expedited approval process for Town residents. Russman stated that this was done with the previous committee and he wanted to make sure that the current committee was in agreeance to continue the same process. Recognizing that it is difficult to get contractors schedule for any work, the current Committee agreed that this process can continue with the stipulation that any required HOA approvals are included with permit application.

Committee Chair Shaw shared the email from Town Clerk, Alice Green, regarding the request for Committee members to join Town Council in the annual judging of Holiday House Decoration Contest. Judging is to be done on Monday December 19, 2022 and Tuesday December 20, 2022. Our selections need to be submitted no later than noon on December 21, 2022 as the winners will be announced at the Council Meeting on December 21, 2022.

BUILDING PERMITS:

298 Waterway Drive, 6 Ft. Fence –Was previously approved by Public Works Director Dustan Russum and Mayor Glanden. The Committee reviewed but no action taken as none was needed.

Waterway Drive (Waters Edge HOA) 6Ft. Fence - Was previously approved by Public Works Director Dustan Russum and Mayor Glanden. The Committee reviewed but no action taken as none was needed.

242 S. Market Street – Addition – After review of site plan and application the Committee felt that the information provided in the blue prints, drawing and application was insufficient to grant approval for the permit.

A motion was made by Committee member Underwood to table the application until further information was provided to the Committee and a second by Committee Member Green. Motion passed by unanimous voice vote.

ADJOURNMENT:

Committee Member Elliot made a motion with a second by Committee Member Underwood to adjourn at 7:25 PM. Motion passed by unanimous voice vote.

Respectfully submitted,

Committee Chair Marie Shaw