



Delaware Department of Transportation

TAP Application (as defined in 23 USC 101)

Note: Sponsor Administered Projects are no longer allowed

Return completed application via email to: Ann Gravatt, Planning Supervisor Ann.Gravatt@state.de.us Phone: 302-760-2254

Applicant Information

Table with 2 columns: Field Name and Value. Fields include Project Sponsor, Co-Sponsor Name, Contact Person and Title, Address, City, State, and Zip, Telephone, and Email Address.

Project Information

Table with 2 columns: Field Name and Value. Fields include Project Title, Project Location, and Brief Project Description.

QUALIFYING ACTIVITIES

Check the Transportation Alternative activity that the proposed project will address. All projects must have a relationship to surface transportation and must be dedicated to public use. The project must fit into at least one of the activities listed below. Indicate which eligible activities the project will achieve (check all that apply): (Note: Checking more activities does not ensure or increase eligibility.) Eligible activities http://www.fhwa.dot.gov/environment/transportation_alternatives/ must be consistent with details described under 23 U.S.C. 101(a)(29) and 213(b).

- Construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.).
- Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
- Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other nonmotorized transportation users
- Construction of turnouts, overlooks, and viewing areas

Community improvement activities, which include but are not limited to:

- Inventory, control, or removal of outdoor advertising
- Historic preservation and rehabilitation of historic transportation facilities
- Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control
- Archaeological activities relating to impacts from implementation of a transportation project eligible under title 23

Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:

- address stormwater management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities described in sections 133(b)(11), 328(a), and 329 of title 23; or
- reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats.

PROJECT IMPLEMENTATION INFORMATION

1. Project phases included in funding request (check appropriate boxes):

- Planning Activities(Examples: concept planning, master planning, public meetings, etc.)
- Preliminary Engineering/Final Design Plans
- Construction
- Construction Engineering & Inspection

2. Describe any project work phases that are currently underway or have been completed.

The Town of Frederica is replacing sidewalks in the front of the school. The project will be completed by the end of April.

3. Have any public information or community meetings been held? Yes No

If yes, describe and/or supply meeting minutes:

The Town of Frederica has held public meetings on the sidewalks. The dates are 1/18/17,2/15/17 and 3/01/17. The town also hosted a public meeting with Todd Pryor from Del Dot on 1/18/17. During the public meetings the Town answered questions from the public.

4. Are Property owners aware of and support this project? Yes No

(Describe below)

Some property owners have expressed positive feed back on the project. The town has not had any negative feed backs.

5. Are Property owners willing to donate Real Estate for Right of Way needs? (e.g. Permanent Easement and/or Temporary Construction Easement) Yes No

6. Who will take over the proposed ownership and maintenance responsibilities for this project when complete? Maintenance includes but is not limited to mowing, trash removal, snow removal, lighting ownership etc.

The Town will follow the Town Code for the proposed ownership and maintenance of the project.

7. Does the sponsor have the 20% matching funds for phases checked above for the funding request? Yes No

If so, explain source of funding and any limitations to those funds. Note: TAP projects are capped at one million dollars for design and construction. 20% matching funds for a project of this cost is \$200,000 for design and construction.

The Town has the funding for the projects. We wish to complete the project in pharses.

8. Any environmental issues (wetlands, cultural resources, hazardous materials, endangered species) that are known to be impacted by the project?
Yes No

There are no known issues.

9. Any utility (above or below ground) issues that are known to be impacted by the project?
Yes No

CERTIFICATION OF PROJECT SPONSOR

I hereby certify that the proposed project herein described is supported by Click here to enter text.and that said entity will: (1)provide any required funding match; (2)enter into a maintenance agreement with the Delaware Department of Transportation, as necessary; (3)comply with the Federal Uniform Relocation Assistance and Acquisition Policies Act (The Uniform Act) for any right-of-way actions required for the project; (4)comply with NEPA process prior to construction which may require involvement with the State Historic Preservation Officer (SHPO), public involvement and coordination with other State and/or Federal agencies, prior to construction; (5) help obtain necessary permits and follow mitigation that may be necessary and (6)support other actions necessary to fully implement the proposed project. I further certify that Click here to enter text.will follow through on the project onceprogrammed in Delaware Department of Transportation's Transportation Alternatives Program schedule.

Signature

Print Name

Title

For DelDOT use:

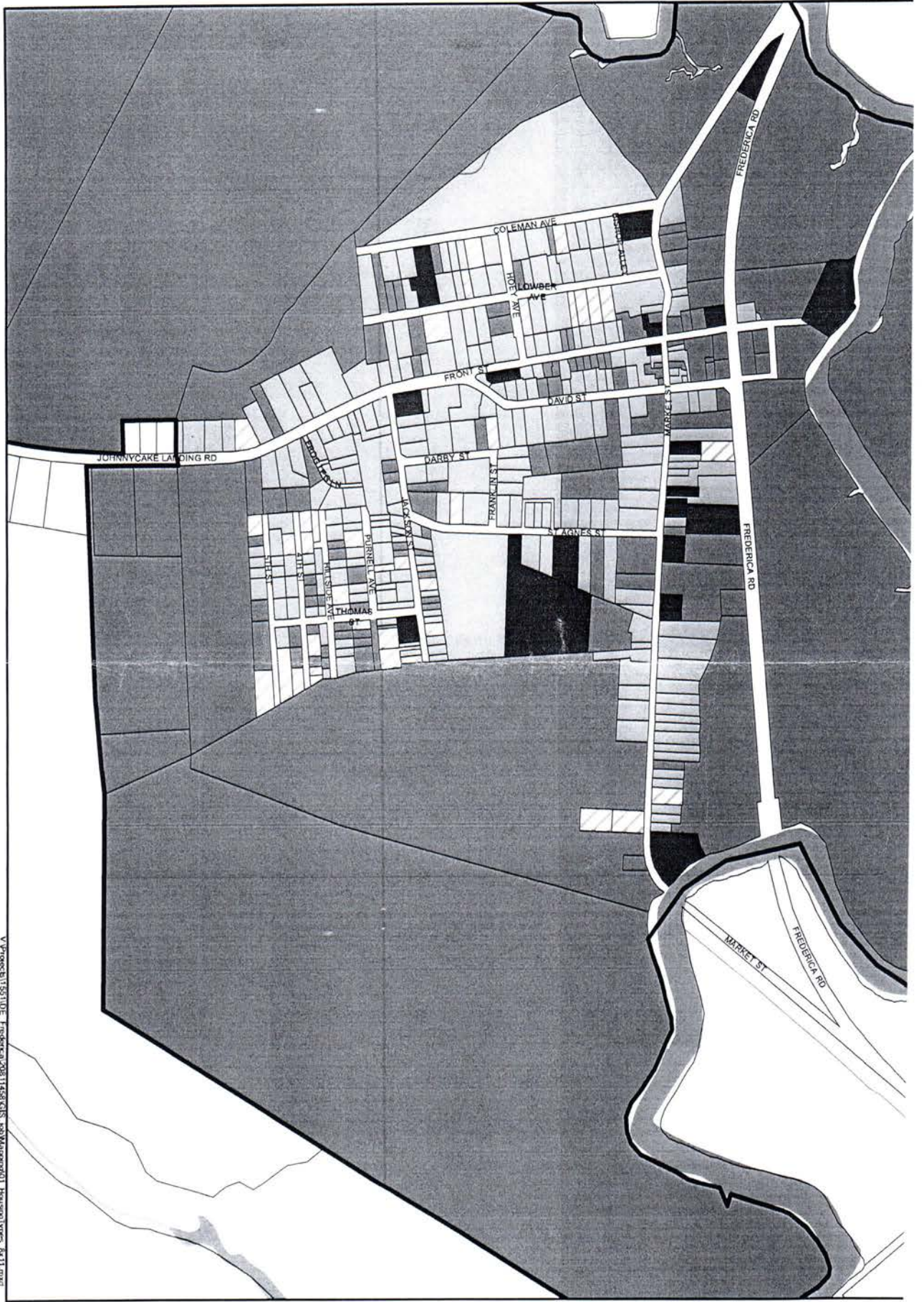
Project Length	Beginning point	Ending Point
Road Name	On-System project (state maintained) On a scenic byway	Off-System Project (local road or off RW)

Google Maps



- Phase 1
- Phase 2
- Phase 3
- Phase 4
- Phase 5

Map data ©2017G oogle 200ft



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CALL TO ORDER: Mayor Glanden called the meeting to order at 7:00 PM

PLEDGE OF ALLEGIANCE: Councilmember Rager led the Pledge of Allegiance

ROLL CALL:

Mayor Chick Glanden – present

Council Members – Poncho Davila – present

Amanda Ziegler – present

Pete Rager – present

Virginia Simpler – present

Town Solicitor – William Pepper – present

READING AND APPROVAL OF THE LAST MEETING MINUTES:

Councilmember Simpler made a motion with a second by Councilmember Davila to accept the meeting minutes from January 18 2017. Motion passed by unanimous voice vote.

**WATER REPORT/CODE ENFORCEMENT
REPORT/TREASURER'S REPORT/POLICE REPORT**

Dustan Russum reported that he has been working with Pennoni on the specs for the water system, Telehandler work is almost complete and the snow plow is mounted and ready to use. He has also swapped out some meters, met with Sen. Lawson and is working on the brown water problem on Jackson St with assistance from DRWA and office of drinking water.

Councilmember Simpler made a motion with a second by Councilmember Davila to accept the code enforcement report as submitted. Motion passed by unanimous voice vote.

Councilmember Simpler made a motion with a second by Councilmember Davila to accept the water report as submitted. Motion passed by unanimous voice vote.

Sgt. Darling was happy to report that he is back on duty and that he would like to see the yield sign on Jackson St changed to a stop sign due to a hazardous intersection. Mayor Glandon said that he would add it to the agenda. Councilmember Rager thanked Sgt. Darling and Dustan Russum their work on acquiring the telehandler and snow plow and getting it ready for service. He also noted that it was nice to staff working together for the betterment of the Town of Frederica.

Councilmember Simpler made a motion with a second by Councilmember Davila to accept the police report as submitted. Motion passed by unanimous voice vote.

PLANNING COMMISSION REPORT:

Mandy Slody reported no permits

BUILDING PERMITS: None

NEW BUSINESS: None

SIDEWALK IMPROVEMENTS:

Councilmember Ziegler explained about TAP program application and a preliminary plan to start the project in phases. The money available for sidewalks is offered at an 80-20 ratio. The Public hearing will be scheduled for Feb. 15th at 6:30.

ORDINANCE 17-01 READING:

Councilmember Rager read ordinance 17-01 and then Mr. Pepper noted that there were no comments or objections made during the public hearing held at 6:30. Councilmember Rager made a motion with a second by Councilmember Simpler to enact ordinance 17-01. Motion passed with unanimous voice vote.

TOWN ELECTIONS:

Mayor Glanden reported that there will be no election due to only three people submitting letters of intent. The new council members will be Pete Rager, Jesus "Poncho" Davila and Rick Maddox. The reorganization meeting will be held March 6th 2017 at 7pm.

Councilmember Rager said that he had found a very good sale on a new video security system for the Town hall for \$209.99. The present system could be moved to the public works building. Dustan Russum questioned putting cameras inside the building. Councilmember Rager assured him that the cameras would be installed to watch the entry doors and outside of the building. Councilmember Ziegler made a motion to purchase the system with a second by Councilmember Davila. Motion passed with unanimous voice vote.

OPEN FLOOR:

No comments

With no other business to discuss a motion was made by Councilmember Rager with a second by Councilmember Simpler to adjourn the meeting. Motion passed by unanimous voice vote. Meeting adjourned at 7:46 PM

Respectfully submitted

Pete Rager, Secretary

CALL TO ORDER: Mayor Glanden called the meeting to order at 7:00 PM

PLEDGE OF ALLEGIANCE: Secretary Pete Rager led the Pledge of Allegiance,

ROLL CALL:

Mayor Chick Glanden – present

Council Members – Pete Rager – present

Virginia Simpler - present

Amanda Ziegler – present

Poncho Davila – present

Town Solicitor – absent

READING AND APPROVAL OF THE LAST MEETING MINUTES:

Councilmember Virginia Simpler made a motion with a second by Councilmember Poncho Davila to accept the minutes of the public hearing held at 6:30 PM December 7, 2016 motion passed by unanimous voice vote.

Councilmember Virginia Simpler made a motion with a second by Councilmember Poncho Davila to accept the minutes of the regular meeting for January 4th, 2016. Motion passed by unanimous voice vote.

WATER – CODE ENFORCEMENT/ TREASURER’S – POLICE REPORT:

Councilmember Virginia Simpler presented the Treasurer’s Report as follows:

	Beginning balance	Ending balance
General Fund	\$ 125,105.89	\$ 92,775.86
Special Water	\$ 65,578.07	\$ 66,543.38
Police Dept.	\$ 33,254.22	\$ 31,881.23
Street Aid	\$ 8,573.75	\$ 7,120.50

A/R active water	\$ 22,646.01	\$ 21,058.84
A/A active trash	\$ 19,382.32	\$ 18,421.78
A/R Inactive trash	\$ 2,122.16	\$ 2,157.45
A/R Inactive water	\$ 4,593.92	\$ 4,656.12

Councilmember Pete Rager made a motion with a second by Councilmember Poncho Davila to accept the Treasurer's Report as presented. Motion passed by unanimous voice vote.

PLANNING COMMISSION REPORT:

Permits: None

Councilmember Pete Rager asked about status of 30 Front St. Mandy said that they have not contacted her any further but there was a call about a buyer possibly rehabbing it.

NEW BUSINESS:

The TAP program was discussed and Mayor Glanden and all of Council agreed that it seemed like a good program to look it no further. Councilmember Amanda Ziegler said that she would look in to the program further and research the application process.

First reading of Ordinance 17-01 was read by Councilmember Pete Rager and a motion was made by Councilmember Pete Rager and seconded by Councilmember Virginia Simpler to accept the first reading. Public hearing will be scheduled for February 1, 2017 at 6:30.

Mayor Glanden reminded everyone of the upcoming elections.

George Caldwell from Pennoni assoc. explained that as far as he knew all the suggested changes to the LDO had been made and he asked if there was anything else for him. Planning and Zoning and Council all agreed that at this time no other changes were suggested or needed. Councilmember Pete Rager thanked George Caldwell for his continuing help and support and also noted that the partnership between Pennoni assoc. and the Town of Frederica was going well, Mayor Glanden and Council also agreed.

OPEN FLOOR:

Mandy Slody asked if the moratorium would be lifted after 17-01 was approved. Mayor Glanden and all Council agreed that the moratorium would be lifted as soon as 17-01 was enacted, possibly March 4, 2017.

Mandy Slody asked if there was any news on the Family Dollar robbery and Dustan Russum said that he had heard that they were apprehended.

Councilmember Amanda Ziegler again asked if the money for the school sidewalk project could be used for the TAP program. Councilmember Pete Rager and mayor Glanden both informed her that the school project was already approved and that the funds could not be reallocated.

Water's Edge resident Fred Staz asked how the electronic message board was constructed on the Water's Edge property. Councilmember Pete Rager and other councilmembers explained that Mr. Layton came to the council with the request. He then submitted the proper permits to the Council, Planning and Zoning, the State and Kent County and they ultimately were all approved. Council also scheduled a public hearing and advertised with the usual venues. At the Public hearing there was no opposition and the final permit was voted on and approved by Council. Mr. Staz was not happy that he was not personally notified.

With no other business to discuss a motion was made by Councilmember Pete Rager with a second by Councilmember Virginia Simpler to adjourn the meeting. Motion passed by unanimous voice vote. Meeting adjourned at 7:45 PM.

Note that the Town Hall was open till 8pm per voting registration requirements.

Respectfully submitted

Pete Rager, Secretary

FREDERICA TOWN MEETING
FREDERICA TOWN HALL
WEDNESDAY, FEBRUARY 1, 2017
7:00 p.m.

Call to Order
Pledge of Allegiance
Roll Call
Reading and Approval of Last Meeting's Minutes
Water-Code Inf. / Treasurers-Police Report
Planning Commission Report
Building Permits
New Business
Sidewalk Improvement
Ordinance 17-01 – 2nd Reading
Town Election
Old Business
Open Floor
Adjournment

Note: Agenda items as listed may not be considered in sequence. This agenda is subject to change to include additional items including Executive Sessions. And or the deletion of items including Executive Sessions. Which may arise at the time of the meeting. A quorum of Planning and Zoning may also be present at this meeting. ALL Open Floor discussions are limited to 3 minutes per person. No Exceptions.

FREDERICA TOWN MEETING
FREDERICA TOWN HALL
WEDNESDAY, March 1, 2017
7:00 p.m.

Call to Order
Pledge of Allegiance
Roll Call
Reading and Approval of Last Meeting's Minutes
Water-Code Inf. / Treasurers-Police Report
Planning Commission Report
Building Permits
New Business
Sidewalk Improvement
Resolution 17-01 – 2nd Reading
Ordinance 17-02 – 2nd Reading
Condemning Buildings
Old Business
Open Floor
Adjournment

Note: Agenda items as listed may not be considered in sequence. This agenda is subject to change to include additional items including Executive Sessions. And or the deletion of items including Executive Sessions. Which may arise at the time of the meeting. A quorum of Planning and Zoning may also be present at this meeting. ALL Open Floor discussions are limited to 3 minutes per person. No Exceptions.

CALL TO ORDER: Mayor Glanden called the meeting to order at 7:00 PM

PLEDGE OF ALLEGIANCE: Secretary Pete Rager led the Pledge of Allegiance,

ROLL CALL:

Mayor Chick Glanden – present

Council Members – Pete Rager – present

Virginia Simpler - present

Amanda Ziegler – present

Poncho Davila – absent

Town Solicitor – absent

READING AND APPROVAL OF THE LAST MEETING MINUTES:

Councilmember Virginia Simpler made a motion with a second by Councilmember Pete Rager to accept the minutes of the regular meeting for February 1, 2017. Motion passed by unanimous voice vote.

WATER – CODE ENFORCEMENT/ TREASURER’S – POLICE REPORT:

Councilmember Virginia Simpler presented the Treasurer’s Report as follows:

	Beginning balance	Ending balance
General Fund	\$ 92,775.86	\$121,602.70
Special Water	\$ 66,543.38	\$ 67,496.17
Police Dept.	\$ 31,881.23	\$ 28,610.92
Street Aid	\$ 7,120.50	\$ 5,531.87
A/R active water	\$ 21,058.84	\$ 17,964.45
A/A active trash	\$ 18,421.78	\$ 15,844.09
A/R Inactive trash	\$ 2,157.45	\$ 2,192.74

A/R Inactive water \$ 4,656.12 \$ 4,732.22

Councilmember Pete Rager made a motion with a second by Councilmember Amanda Ziegler to accept the Treasurer's Report as presented. Motion passed by unanimous voice vote.

PLANNING COMMISSION REPORT:

Permits:

Mr. Layton from Waters Edge submitted a new home design called the "Sussex". A motion was made by Councilmember Pete Rager to approve the new design and was seconded by Councilmember Virginia Simpler. Motion passed by unanimous voice vote.

Building permit for a Sussex to be built on lot 85 Waters Edge was submitted. A motion was made by Councilmember Pete Rager and seconded by Councilmember Amanda Ziegler to approve the permit for lot 85. Motion passed by unanimous voice vote.

NEW BUSINESS:

The TAP program was again discussed by Councilmember Amanda Ziegler. She presented the application to Council and explained the program. Upcoming councilmember Ricky Maddox has agreed to chair the Tap program after he is seated on council. Councilmember Amanda Ziegler has also agreed to help when she can after her term on council is up.

Mayor Glanden presented the School curbing project that was partially funded by the late Rep. Peterman. Rep Peterman had approved \$44800.00 and the total project cost is \$57,585.00 leaving a balance of \$12,215.00.

Councilmember Amanda Ziegler made a motion to pay the balance of \$12,215.00 and was seconded by Councilmember Virginia Simpler.

First reading of Resolution 17-01 was read by Councilmember Pete Rager. A motion was made by councilmember Rager and seconded by Councilmember Virginia Simpler to accept the first reading. Motion passed by unanimous voice vote.

First reading of Ordinance 17-02 was read by Councilmember Pete Rager. A motion was made by Councilmember Rager and seconded by Councilmember Virginia Simpler to accept the first reading. Motion passed by unanimous voice vote. Public hearing will be scheduled for March 1, 2017 at 6:30.

OPEN FLOOR:

James Crouse presented a bill from the Town and questioned all fees, taxes and penalties. Mr. Crouse demanded that Mayor Glanden tell him the breakdown of his bill. Councilmember Rager informed him that if he requested a breakdown from the clerks, in writing, that the clerks would certainly provide that. His three minute was up and Councilmember Pete Rager informed him that his time was up. Mayor Glanden the informed Mr. Crouse that his time was up and to please return to his seat. Mr. Crouse once again challenged the three minute time and refused to be seated. He then stated that he wanted to be arrested and was acting in a disorderly fashion. Mayor Glanden asked for a motion to adjourn. A motion was made to adjourn by Councilmember Virginia Simpler and a second was made by Councilmember Amanda Ziegler. Motion passed by unanimous voice vote. Mayor Glanden closed the meeting at 7:40.

Respectfully submitted

Pete Rager, Secretary

FREDERICA TOWN MEETING
FREDERICA TOWN HALL
WEDNESDAY, FEBRUARY 15, 2017
7:00 p.m.

Call to Order
Pledge of Allegiance
Roll Call
Reading and Approval of Last Meeting's Minutes
Water-Code Inf. / Treasurers-Police Report
Planning Commission Report
Building Permits
New Business
Sidewalk Improvement
Resolution 17-01 – 1st Reading
Ordinance 17-02 – 1st Reading
Old Business
Open Floor
Adjournment

Note: Agenda items as listed may not be considered in sequence. This agenda is subject to change to include additional items including Executive Sessions. And or the deletion of items including Executive Sessions. Which may arise at the time of the meeting. A quorum of Planning and Zoning may also be present at this meeting. ALL Open Floor discussions are limited to 3 minutes per person. No Exceptions.