

TOWN OF FREDERICA
FREDERICA, DELAWARE
FINANCIAL STATEMENTS
MODIFIED CASH BASIS
JUNE 30, 2018 AND 2017

TOWN OF FREDERICA
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Lank, Johnson & Tull, CPAs is a full service Delaware accounting firm specializing in tax planning and audit services.

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Town Council
Town of Frederica, Delaware

We have reviewed the accompanying statements of assets, liabilities and net assets - modified cash basis of the Town of Frederica as of June 30, 2018 and 2017, and the related statements of revenue, expenses and other changes in net assets - modified cash basis for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Town management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the modified cash basis of accounting. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with the modified cash basis of accounting.

Lank, Johnson & Tull

Seaford, Delaware
June 12, 2019

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TOWN OF FREDERICA
STATEMENTS OF ASSETS, LIABILITIES AND NET ASSETS - MODIFIED CASH BASIS
JUNE 30, 2018 AND 2017

EXHIBIT A

<u>ASSETS</u>	JUNE 30,	
	<u>2018</u>	<u>2017</u>
<u>CURRENT ASSETS:</u>		
Cash	\$ 632,942	\$ 440,240
<u>PROPERTY AND EQUIPMENT:</u>		
Land	64,609	25,693
Water Improvements	1,116,454	1,106,201
Equipment and Improvements	138,494	133,315
Vehicles	91,749	91,749
Accumulated Depreciation	<u>(526,406)</u>	<u>(468,583)</u>
<u>TOTAL PROPERTY AND EQUIPMENT</u>	<u>884,900</u>	<u>888,375</u>
<u>TOTAL ASSETS</u>	<u>\$ 1,517,842</u>	<u>\$ 1,328,615</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES:</u>		
Payroll Liabilities	\$ 6,785	\$ 6,024
Note Payable - Current Portion	<u>16,589</u>	<u>15,863</u>
<u>TOTAL CURRENT LIABILITIES</u>	23,374	21,887
<u>LONG-TERM LIABILITIES:</u>		
Note Payable - Net of Current Portion	<u>381,117</u>	<u>397,701</u>
<u>TOTAL LIABILITIES</u>	404,491	419,588
<u>NET ASSETS - UNRESTRICTED</u>	<u>1,113,351</u>	<u>909,027</u>
<u>TOTAL LIABILITIES AND NET ASSETS</u>	<u>\$ 1,517,842</u>	<u>\$ 1,328,615</u>

SEE ACCOMPANYING NOTES AND ACCOUNTANT'S REPORT

TOWN OF FREDERICA EXHIBIT B
STATEMENTS OF REVENUE, EXPENSES AND OTHER CHANGES IN NET ASSETS - MODIFIED CASH BASIS
FOR THE YEARS ENDED JUNE 30, 2018 AND 2017

	JUNE 30,	
	<u>2018</u>	<u>2017</u>
<u>Revenue:</u>		
Property Taxes	\$ 159,773	\$ 154,188
Transfer Tax	79,563	68,155
Fees and Fines	15,755	5,801
Water Charges	159,308	155,841
Trash Charges	131,561	119,086
Impact Fees	70,000	52,000
Rents	44,739	44,025
Grants	13,506	13,706
Other Charges	5,902	1,372
Other Income	29,657	-
Interest Income	671	710
Permits	8,380	5,595
Business Licenses	9,286	8,775
Franchise Taxes	14,420	15,438
	<u>742,521</u>	<u>644,692</u>
<u>Expenses:</u>		
Advertising	1,298	2,529
Automotive Expense	7,948	5,616
Bank Service Charges	30	34
Contributions	425	16,358
Depreciation	58,232	54,638
Dues and Subscriptions	1,604	410
Insurance	49,939	42,570
Interest Expense	18,350	19,044
Payroll and Related Expenses	156,163	141,968
Professional Fees	24,819	72,311
Repairs and Maintenance	81,660	71,619
Office Equipment & Supplies	10,518	11,379
Police Department - Operating Expenses	6,354	14,472
Supplies	6,222	6,854
Telephone	9,500	7,522
Trash Removal and Recycling	82,524	122,794
Utilities - Electric	19,536	19,064
Utilities - Heat	2,081	2,420
Utilities - Sewer Charges	994	1,001
	<u>538,197</u>	<u>612,603</u>
<u>Revenue over (under) Expenses</u>	204,324	32,089
<u>Net Assets at Beginning of Period</u>	<u>909,027</u>	<u>876,938</u>
<u>Net Assets at End of Period</u>	<u>\$ 1,113,351</u>	<u>\$ 909,027</u>

SEE ACCOMPANYING NOTES AND ACCOUNTANT'S REPORT

TOWN OF FREDERICA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2018 AND 2017

EXHIBIT C

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

A. General Statement

The Town of Frederica is located in southeast Kent County, Delaware and has a population of approximately 648 people. Some of the major services provided by the Town include water services, trash collection, police protection, planning and zoning, and improvements.

The accounting and reporting policies of the Town relating to the funds included in the accompanying basic financial statements conform to the modified cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. Consequently, revenues are recorded when received rather than when earned, and expenses are recorded when paid rather than when incurred. Certain fixed assets and the related debt have been recorded on the statements of assets, liabilities and net assets - modified cash basis.

B. Financial Reporting Entity

The Town's basic financial statements include the accounts of all Town operations. The criteria for including organizations as component units within the Town's reporting entity, as set forth in Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards, include whether:

- The organization is legally separate (can sue and be sued in their own name)
- The Town holds the corporate powers of the organization
- The Town appoints a voting majority of the organization's board
- The Town is able to impose its will on the organization
- The organization has the potential to impose a financial benefit/burden on the Town
- There is fiscal dependency by the organization on the Town

Based on the aforementioned criteria, the Town of Frederica has no component units.

C. Basis of Presentation

All of the Town's activities are classified as governmental activities. These financial statements report information on all of the activities of the Town.

Governmental funds are those funds through which most governmental functions typically are financed.

The Town has presented the following major governmental fund:

General Fund

The General Fund is the primary operating fund of the Town. This fund is used to account for all financial resources not accounted for in other funds. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are paid from the General Fund.

D. Cash and Investments

The Town follows the practice of segregating cash as to fund purpose or type. The types of investments allowed are governed by Delaware Statute.

TOWN OF FREDERICA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2018 AND 2017

EXHIBIT C
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NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED):

E. Property Taxes

Property taxes are billed at the beginning of each fiscal year and are due and payable by September 30. Tax liens are placed on delinquent taxpayers at the Council's request.

F. Capital Assets

The Town of Frederica owns various small parcels of real estate, vehicles, and equipment, for which historical acquisition cost cannot be determined. These fixed assets are not recorded on the financial statements. The Town has capitalized and depreciated the water improvements funded by a Rural Development loan in 1993, plus asset acquisitions subsequent to June 30, 2004.

Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives are as follows:

<u>CLASSIFICATION</u>	<u>LIFE</u>
Water Assets	10 - 50 Years
Equipment and Improvements	5 - 30 Years
Vehicles	7 - 10 Years

G. Net Assets

Net Assets represent the difference between assets and liabilities. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislations adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

H. Use of Estimates

The process of preparing financial statements in conformity with the modified cash basis of accounting requires the use of estimates and assumptions regarding certain types of assets, liabilities, revenues, and expenses. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

TOWN OF FREDERICA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2018 AND 2017

NOTE 2 - CASH:

The balance of cash is categorized as follows:

<u>DISCOVER BANK</u>		
Certificate of Deposit - 60 Months	\$	10,751
Certificate of Deposit - 48 Months		10,624
Certificate of Deposit - 60 Months		10,755
 <u>COUNTY BANK</u>		
Checking Account		2,442
 <u>M&T BANK</u>		
General Fund Checking		111,284
Police Department		87,380
Special Water Fund		92,942
Municipal Street Aid		73
Development Escrow		16,244
Water's Edge Development		240,450
Community Safety		<u>56,651</u>
 <u>TOTAL CASH PER BANK STATEMENTS</u>	 \$	 <u>639,596</u>

The balance of cash is categorized as follows:

Amount insured by the FDIC	\$	<u>534,572</u>
Uninsured and Uncollateralized	\$	<u>105,024</u>

The Town maintains its cash accounts at Discover Bank, County Bank and M&T Bank. These accounts are insured by the Federal Deposit Insurance Corporation (FDIC), up to \$250,000 per customer. The Town's balances exceeded the coverage provided by the FDIC.

NOTE 3 - CAPITAL ASSETS:

Following is a summary of Capital Asset changes for the current year:

	Balance July 1, 2017	<u>ASSETS</u>		Balance June 30, 2018
		<u>Acquisitions</u>	<u>Retirements</u>	
Land	\$ 25,693	\$ 38,916	\$ -	\$ 64,609
Water Improvements	1,106,201	10,253	-	1,116,454
Equipment and Improvements	133,315	7,630	2,451	138,494
Vehicles	<u>91,749</u>	<u>-</u>	<u>-</u>	<u>91,749</u>
 <u>TOTAL</u>	 \$ <u>1,356,958</u>	 \$ <u>56,799</u>	 \$ <u>2,451</u>	 \$ <u>1,411,306</u>

TOWN OF FREDERICA
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2018 AND 2017

EXHIBIT C
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NOTE 3 - CAPITAL ASSETS (CONTINUED):

	Balance July 1, 2017	<u>ACCUMULATED DEPRECIATION</u>		Balance June 30, 2018
		<u>Depreciation</u>	<u>Retirements</u>	
Water Improvements	\$ 393,265	\$ 35,315	\$ -	\$ 428,580
Equipment and Improvements	29,214	12,172	409	40,977
Vehicles	<u>46,104</u>	<u>10,745</u>	<u>-</u>	<u>56,849</u>
TOTAL	\$ <u>468,583</u>	\$ <u>58,232</u>	\$ <u>409</u>	\$ <u>526,406</u>
<u>CAPITAL ASSETS</u>				\$ <u>884,900</u>

NOTE 4 - DEBT:

Debt at June 30, 2018, consists of the following:

Note payable dated January 11, 1993 for \$633,000 to Rural Development in quarterly installments of \$8,552 including interest of 4.50% through December 11, 2034.

Water Improvement upgrade. \$ 397,706

Maturities of Debt subsequent to June 30, 2018, are as follows:

	<u>PRINCIPAL</u>	<u>INTEREST</u>
6/30/19	\$ 16,589	\$ 17,619
6/30/20	17,348	16,860
6/30/21	18,142	16,066
6/30/22	18,972	15,236
6/30/23	19,841	14,367
2024-2028	113,684	57,356
2029-2033	142,190	28,850
2034-2037	<u>50,940</u>	<u>2,071</u>
TOTAL	\$ <u>397,706</u>	\$ <u>168,425</u>

NOTE 5 - RISK AND INSURANCE COVERAGE:

The Town has exposure to various kinds of risk. As a vehicle to reduce this exposure, the Town has purchased insurance policies from commercial insurance agents. These policies cover property, general liability, auto, workman's compensation and employee bonding.

NOTE 6 - SUBSEQUENT EVENTS:

Events and transactions subsequent to year end have been evaluated for potential recognition in the financial statements or disclosure in the notes to the financial statements. All events and transactions have been evaluated through June 12, 2019, the date the report was available for issuance.