

CALL TO ORDER: Mayor Glanden called the meeting to order at 7:00 PM

PLEDGE OF ALLEGIANCE: Councilwoman Virginia Simpler led the Pledge of Allegiance

ROLL CALL:

Mayor Chick Glanden – present

Council Members – Poncho Davila – present

Amanda Hudson – absent

Pete Rager – absent but came late

Virginia Simpler – present

READING AND APPROVAL OF THE LAST MEETING MINUTES:

Councilwoman Virginia Simpler made a motion with a second by Councilman Poncho Davila to accept meeting minutes of November 18, 2015. Motion passed by unanimous voice vote.

WATER REPORT/CODE ENFORCEMENT REPORT/TREASURER'S REPORT/POLICE REPORT

Councilwoman Virginia Simpler made a motion with a second by Councilman Poncho Davila to accept the police report. Motion passed by unanimous voice vote.

Councilwoman Virginia Simpler made a motion with a second by Councilman Poncho Davila to accept the code enforcement report. Motion passed by unanimous voice vote.

Mayor Glanden reported the line is complete on 5th St. and work is complete.

PLANNING COMMISSION REPORT:

BUILDING PERMITS:

Planning Commission Chairwoman Mandy reported the public hearing for the rezoning of Morris' Market will be held December 16, 2015 and the LDO will also be

discussed on the same date. JMER is now waiting for the Comp plan to be certified. The following permits were presented to Council for action

Rocky Shank – Frederica Community Center would like to put a mobile home south market street. Planning and Zoning recommended approval. The mobile will be next door to 215 S Market St, once the mobile home is placed it will be given a 911 address. A motion was made by Councilman Poncho Davila with a second by Councilwoman Virginia Simpler. Motion passed by unanimous voice vote.

Phil Greene advised the Council of the changes needed to the Planning and Zoning meetings due to holidays in 2016. Planning and Zoning will not be held on May 30, July 4 or September 5, 2016. The meetings will be held prior to the council meetings on June 1, July 6 and September 7, 2016 at 6:30.

NEW BUSINESS:

ANNEXATION OF JMER PROPERTY

Councilwoman Virginia Simpler advised the council the town is still waiting for certification by the state for the comp plan in order to move forward with the JMER annexation with completion projected for end of January 2016.

TOWN HALL RAIN GUTTERS

Quotes have been received and reviewed by council. A motion was made by Councilwoman Virginia Simpler with a second by Councilman Poncho Davila to approve Gutter Guys to install new ½ round rain gutters and have Kevin Evans give a quote to paint the flashing before they are installed. Motion carried by unanimous voice vote.

COMMUNITY DEVELOPMENT BLOCK GRANT

Albert Biddle from Community Development Block Grant (CDBG) division of Kent County Levy Court provided an update on the recently completed projects. He also gave information for the next year's application process and what types of projects are eligible for the program and an overview of the process. Mr. Biddle asked if the resolution had been approved. Mayor Glanden read the resolution to allow the Town of Frederica to submit applications for the Fiscal Year 2016 CDBG. A

motion was made by Councilman Poncho Davila with a second by Councilwoman Virginia Simpler. Motion passed by unanimous voice vote.

OLD BUSINESS:

FIFTH ST DRAINAGE

Mayor Glanden reported the project is complete and Mr. Biddle is completing final paperwork and should wrap up by the end 2015 for the final payment.

OPEN FLOOR:

No comments

With no other business to discuss a motion was made by Councilwoman Virginia Simpler with a second by Councilman Poncho Davila to adjourn the meeting. Motion passed by unanimous voice vote. Meeting adjourned at 7:45 PM

Respectfully submitted

Pete Rager, Secretary