

CALL TO ORDER: Mayor Glanden called the meeting to order at 7:00 PM

PLEDGE OF ALLEGIANCE: Councilman Pete Rager led the Pledge of Allegiance

ROLL CALL:

Mayor Chick Glanden – Present

Council Members – Poncho Davila – Present

Amanda Hudson – Present

Pete Rager – Present

Virginia Simpler – Present

Town Solicitor – Absent

READING AND APPROVAL OF THE LAST MEETING MINUTES:

Councilwoman Amanda Hudson made a motion with a second by Councilwoman Virginia Simpler to accept meeting minutes of May 20, 2015. Motion passed by unanimous voice vote.

WATER REPORT/CODE ENFORCEMENT REPORT/TREASURER'S REPORT/POLICE REPORT

Water operator Dustan Russum reported one of the dumpster marked for trash only had been filled with brush Mr. Jones stopped Dustan and asked him to leave the gate open so he could dump some trash. Dustan did as requested and when he returned the trash dumpster was full of brush. Mayor Glanden stated that Dustan should make contact with Mr. Jones and tell him to get the brush out of the dumpster and to take it to the landfill. Dustan also reported he has started cutting grass, well #3 was back on line and that well # 3 and #4 communicate. He reported the bracket for the antenna was in and waiting for installation. The East Elementary evacuation drill was successful. He also reported that Delmarva Power has completed the pole work and now we are waiting for Verizon to complete their work.

Code enforcement report and Police Report were presented to the council. Councilwoman Virginia Simpler made a motion with a second by Councilwoman

Amanda Hudson to accept the Code Enforcement report as presented. Motion carried by unanimous voice vote. Councilwoman Virginia Simpler made a motion with a second by Councilwoman Amanda Hudson to accept the Police report as presented. Motion carried by unanimous voice vote. Mayor Glanden asked if Officer Darling has anything to add and Councilwoman Amanda Hudson asked how Justin was doing. Officer Darling stated he was doing a very good job.

PLANNING COMMISSION REPORT:

Chairwoman Mandy Slody reported that Dave Edgell advised her the Town boundaries had not been recorded with Kent County as required. He also stated that if the Mayor and Town Council agreed with the map included in the Comprehensive Plan indicated the proper boundaries they could be recorded. Also stated there was a permit submitted but would not be presented tonight due to more information was necessary. A brief discussion was held about the boundaries but as of now the map indicated the correct boundaries

NEW BUSINESS:

5th Street Drain Line – Pennoni engineering reported that there was a significant issue with the project due to no positive drainage. The plan is to install a catch basins, a swale and pond for drainage. A brief question and answer period ensued concerning the size and number of catch basins, swale, pond and general function of the drainage system. The increase in work would require an increase in estimate. The money would come from CDGB would not cover the entire cost. A motion was made by Councilman Pete Rager with a second from Councilwoman Virginia Simpler to present the plan to Kent County for review and approve the additional cost not covered by the CDBG from Kent County. Motion carried by unanimous voice vote.

Planning Commission Chairwoman asked to allow Mr. Layton to speak to the council. She advised that it should have been presented during the planning commission report but was not. Mr. Layton reported that he has presented a change in the approved plan for Water's Edge. He reported interest in the single-family dwelling has depleted their inventory. They are unable to sell the multi-family

dwelling and would like to change the plan to remove any new multi-family units in lieu of more single family dwellings. He advised that a survey of existing homeowners agreed with this change. This would decrease the overall density. Mr. Layton was looking for verbal approval from the town before he spent a lot of money on engineering if the town was not going to at least consider the request. Chairwoman Mandy Slody voiced a concern as to the comp plan in the works and what Kent County may want or need for the change to occur. A motion was made by Councilman Pete Rager with a second from Councilwoman Virginia Simpler to the request from Mr. Layton to move forward with the proposed changes to reduce multi-family units in favor of single-family dwellings. Motion carried by unanimous voice vote. Chairwoman Mandy Slody stated she had a concern with a final review by the town after Davis, Bowen & Friedel completed the changes it should be reviewed by the town engineer and they presented to final approval. Mr. Layton asked what his next step was. Mayor Glanden stated he should get the changes done present them to the Planning Commission so they can forward to Pennoni and then the town would complete the review process before final approval.

Councilman Pete Rager asked that since Dustan has been doing more than just water the town should change the name of the Frederica Water Department to Frederica Public Works Department. A motion by Councilman Pete Rager with a second by Councilwoman Virginia Simpler and to make the change to the name. Motion passed by unanimous voice vote. Councilman Pete Rager also asked the council to approve him to be the Director of the Public Works department based on their proven track record. Councilwoman Virginia Simpler agreed and stated that she felt Pete and Dustan were doing a fantastic job. This would include the day to day operations of the public works department including all matters pertaining to the water meters, software and networking. Mayor Glanden stated that he already assigned work to Councilman Poncho Davila. Councilman Pete Rager stated that he realized that but he had the most training and at this point he would be able to handle most problems that came up and if not Dustan could talk him through the issue if he was not available. Councilman Poncho Davila stated that at this point he agreed and stated that Pete and Dustan knew more than he did. Councilman Pete Rager stated that they did not want to cut him out and once Poncho had the training he and Dustan would welcome his help. Councilwoman

Virginia Simpler made a motion with a second by Councilwoman Amanda Hudson to name Councilman Pete Rager as director of Frederica Public Works. Motion carried by unanimous voice vote. Councilwoman Amanda Hudson asked if this meant Councilman Pete Rager would be included in the day to day operations of the department and have final say. Councilman Pete Rager stated that he wouldn't have final say but would be in charge of the day to day operations of the department and Mayor Glanden stated that it still was going to come through him.

OLD BUSINESS

Comp Plan – Chairwoman Mandy Slody stated the comp plan was still on-going. The comp plan completed by URS has several errors that need to be corrected before it is approved. Pennoni was going to take a look at a couple of items just to make comments and whatever corrections needed to be made.

Clerk Review – the town clerk's report was presented to the council for review. One item in the report was the possible annexation of land owned by Sandbox LLC. Councilman Pete Rager advised that Dustan Russum has already met with the owner and had already tried to get the town solicitor William Pepper to draw up a legal document for the water rights and was met with resistance from Mr. Pepper. After a brief discussion as to the terms of the documents Dustan had tried to have Mr. Pepper draw up Mayor Glanden stated he would contact Mr. Pepper and have the documents drawn up so there would be an agreement in writing. Mayor Glanden asked Dustan to get him the language he wanted in the letter. Dustan stated he had already presented it to Mr. Pepper and he just threw it back at him and said we don't discount anything. Councilman Pete Rager stated he was present during the conversation. Mayor Glanden stated he would get Mr. Pepper to draft whatever Dustan needed.

OPEN FLOOR:

Mayor Glanden stated that the two clerks would be on vacation during the next few weeks and months. He stated that there had been discussions before to hire a part-time clerk to assist for vacations or illness. Mayor Glanden presented the council with a resume from one candidate for possible hire. He stated that we should advertise the position before anyone was hired. Councilwoman Virginia

Simpler explained how the process worked previously. Mayor Glanden stated that it should be added to the next meeting's agenda. Mayor Glanden suggested that in order to cover an upcoming vacation on June 11 that the he should hire the person who submitted the resume on a temporary basis. The item will be added to the agenda and will be advertised before any permanent part time employment would be considered. Councilman Pete Rager stated he had no problem with hiring her and asked if we had to legally advertise the position. After some discussion Mayor Glanden and Councilwoman Virginia Simpler decided that it needed to be advertised and have a formal interview process but the temp hire could apply if she wanted. Councilman Pete Rager asked if a motion was needed and Mayor Glanden stated he could hire her on a temporary basis without a motion.

Mayor Glanden asked if the map needed to go along with the signed paperwork for the town boundaries. Chairwoman Mandy Slody said she thought so and it needed to go to Kent County.

Street Fair update was given by Planning Commission Chairwoman. Dustan is working with them to obtain a permit to have the parade on a public road. He stated that a change in the planned route may be in order to aid in participation and traffic flow. Mandy Slody stated that Alvin Schmick would be able to get fire police to assist with traffic. Dustan Russum asked if the town would be able to donate money to the Senior Center to offset some of the costs. He stated the town donated \$300 last year and probably should do it again. Councilwoman Amanda Hudson made a motion with a second by Councilman Poncho Davila to donate up to \$300.00 to the Senior Center for the Street Fair. Motion carried by unanimous voice vote.

With no other business to discuss a motion was made by Councilman Pete Rager with a second from Councilwoman Virginia Simpler to adjourn the meeting. Motion passed by unanimous voice vote. Meeting adjourned at 8:12 PM

Respectfully submitted

Pete Rager, Secretary