

CALL TO ORDER; Mayor Glanden Called the meeting to order.

PLEDGE OF ALLEGIANCE; Councilperson Pete Rager led the Pledge of Allegiance.

ROLL CALL;

Mayor Chick Glanden: Present

Councilpersons: Trish Bliler: Present

Virginia Simpler: Present      Pete Rager: Present

Solicitor Mr. Pepper: Present

READING AND APPROVAL OF THE LAST MEETING MINUTES;

Councilperson Pete Rager made a motion to accept the minutes in written form for the January 21<sup>st</sup> meeting. Councilperson Virginia Simpler 2<sup>nd</sup> the motion. Council all agreed.

WATER DEPT. REPORT:

Mr. Dustan Russum of the Water Dept. reported to the Town Council that the State was contacted to do a sample test and that a sanitation test would be performed on Thursday by the State. He reported that last Thursday evening he received a call from DEMA stating that they had not received our report for the grant from the State Police and that the deadline was Friday. On Friday, there was a fire drill conducted and the report to DEMA was completed and submitted. Received a call from DEMA that they had received the report and it was accepted. Also, we were the 1<sup>st</sup> to submit completed report. Evidently there were some internal problems and the information supplied to the Delaware State Police Delaware Information & Analysis Center was not submitted. Everything is now complete and we are waiting for final results.

Dustan also reported that he met with Corrosion Control today and they will conduct a pre & post inspection of the tank before Verizon starts installation on March 1, 2015.

The metal door on the outside of the building that leads to the basement has been replaced with a steel plate and sealed. This makes it easier to replace the sidewalks as needed and is safer for the residents of the Town.

Our water test leaves on Friday for D.C. to be entered into the National Water Testing contest. Our sample will represent the entire State of Delaware.

CODE ENFORCEMENT REPORT:

Councilpersons received copy of the Code Enforcement report in written form. Councilperson Virginia Simpler made a motion to accept the report. Councilperson Pete Rager 2<sup>nd</sup> the motion. Council all agreed.

POLICE DEPARTMENT REPORT:

Councilpersons received copy of the Police Dept. report in written form. Councilperson Virginia Simpler made a motion to accept the report. Councilperson Pete Rager 2<sup>nd</sup> the motion. Council all agreed.

PLANNING COMMISSION REPORT AND BUILDING PERMITS;

Planning Commissioner Mandy Slody reported that she received a notice of meeting with DelDOT on the Comp. Plan for the town to be held on Thursday, February 19, 2015, 7:00 p.m., at Town Hall. Notices are to be placed around town, at Town Hall and on Facebook.

Commissioner Slody also reported on the meeting with Kelly Valencik, DNREC regarding Frederica Sea Level rise grant progress. She suggested we do flyer on Sea Rise Levels to education the residents. Sample of flyer given to Mandy & Dustan.

Commissioner Slody suggested the Virginia & Andrea, new Planning & Zoning members, attend some training classes for information on Planning & Zoning. It was approved by council to check into courses being offered.

Commissioner Slody reported that a request for a Business License for used car sales at 50 David St. was received. She explained that this property was in the Town Center and this type of business was not allowed. Mr. Allah, owner of 2<sup>nd</sup> Hand Auto Sales, explained that he was only going to house vehicles at this location, most of his business is done over the internet. He said that he needed this site so that he could be a licensed DE dealer and that a minimum of 5 vehicles would be stored. Discussion followed as to the type of businesses were allowed within the Town Center. Councilperson Trish Bliler made a motion to deny the business license. Councilperson Virginia Simpler 2<sup>nd</sup> the motion. Council all agreed. Terrenna Brown, co-owner of Brown & Brown Properties, said property has been used as a warehouse for the past 15 years and that he was only using it as a warehouse/storage facility.

Commissioner Slody then requested that the Planning & Zoning meeting time be changed from 6:30 p.m. to 7:00 p.m. as some of the members were not able to attend the meetings. Mr. Pepper commented that a new LDO would need to be presented to amend the meeting date.

**NEW BUSINESS:**

Mr. Buxton, Levy Court, presented a check for the Police Dept. Sgt. Darling accepted the check on behalf of the Police Dept. Mr. Buxton also reported that the Sports Complex was a reality and that the obstacles are being cleared. He suggested that we request the concept drawings be available at the meeting with DelDOT on February 19, 2015.

Mayor Glanden reminded everyone about the elections and reported that Letters of Intent have been received from: Pete Rager, Trish Bliler, Amanda Hudson, Poncho Davila and Bob Volkomer.

A meeting with Pennoni Associates was held to discuss using them to provide town engineering services. It was suggested that they be put on the next Agenda to allow time to review the contract we have with URS for engineering services and also the contract for the Comp. Plan.

Discussion of the State Insurance Plan and Pension Plan was requested to go to the Executive Session for review. Also, that Letter of Intent to join the plans be signed and submitted since nothing could be done until accepted by the State. Councilperson Pete Rager made the motion to remove to Executive Session. Councilperson Virginia Simpler 2<sup>nd</sup> the motion. Council all agreed.

**OLD BUSINESS:**

Mayor Glanden reminded everyone that if there was something they wanted put on the Agenda that we needed 7 days' notice to add to Agenda as Agenda must be posted 7 days prior to meeting.

Mayor Glanden also reported that Budget meetings for the coming year would be announced within the next month.

**COMPREHENSIVE PLAN:**

Commissioner Slody reported that there were several mistakes on the proposed Plan and that everyone was working to get these mistakes corrected. We are now waiting for the meeting with DelDOT and then we can get the Plan completed.

**HABITAT FOR HUMANITY;**

Habitat will be at the next Neighborhood Watch meeting in an effort to get more residents interested in the program.

OPEN FLOOR;

Mr. Pepper reported that the Monition Sale of the Essie Lewis property was rescheduled to February 24, 2015.

Mr. Elmer Brown then reported what he termed Discriminatory Enforcement. He passed around pictures of his property that he received a grass cutting notice and said grass was not 6" and that he was being discriminated against because he had other pictures of property that the grass was higher than his and asked why they had not received notices. The letter he received was dated April 25, 2014.

Mr. Brett Conley, applicant for the part-time Police Officer position introduced himself and presented his resume.

Commissioner Slody then brought up the Street Fair and discussion followed as to possible dates to hold the Street Fair. June 20<sup>th</sup> was suggested as a possible date. It was suggested that she check for other activities that may be scheduled during this time and report back later as to possible schedule.

Packages for Kent County Community Block Grant, Community Development Housing Repair program requirements were presented. Councilperson Pete Rager suggested that only the information page be furnished to interested parties to see if they meet the requirements. If so, then they will be furnished with the entire application.

Pastor \_\_\_\_\_ from Trinity Church reported that Trinity Vacation Bible School would start August 1<sup>st</sup>. Signs will be displayed and the program is open to all. He wanted to make everyone aware that there would be children in the playground area and possibly some additional noise. Also, for everyone to be aware that children could possibly be on the sidewalks and streets so we could watch for their safety.

EXECUTIVE SESSION;

NONE

ADJOURMENT;

Councilperson Pete Rager made the motion to adjourn. Councilperson Virginia Simpler 2<sup>nd</sup> the motion. The council all agreed. Meeting was adjourned at 8:05 p.m.